**Issue Date: December 27, 2019**

**Topic:  Final Upload with 2020 General Pay Increase and Locality Rates**

**Action:**  Plan for administrators finalize the 2019 CCAS pay pool results.

CAS2Net has been updated with the 2020 General Pay Increase and with the 2020 Locality Rates.  Your download from CAS2Net will have the updated 2020 GPI and 2020 Locality Rates.  Import that file into CMS v5.  All administrators must complete a round trip as stated in Pay Pool Administrator Advisory 2019-29, topic: Finalize 2019 CCAS Results in CAS2Net dated December 19, 2019.

**Timeline:**

Noon Eastern Time on 30 December 2019, all pay pools finalized with corrections made to DiscrepancyReport_ppXXXX_on22Dec2019.xlsx and with published locality rates for 2020.  (Pay Pool Administrator Action)

NLT 31 December 2019, PMO-ALTESS posts problem reports:  either DataComplete_ppXXXX_on30Dec2019 or NotFinalReport_ppXXXX_on30Dec2019 to pay pool notices.

Noon Eastern Time on 2 January 2020, pay pools finalized after resolving errors in the NotFinalReport_ppXXXX_on30Dec2019 report. (Pay Pool Administrator Action)

Late on 2 January 2020, PMO-ALTESS posts problem reports:  either DataComplete_ppXXXX_on2Jan2020 or NotFinalReport_ppXXXX_on2Jan2020 to pay pool notices.

NLT 4:00 PM Eastern Time on 3 January 2020, pay pools finalized after resolving errors in the NotFinalReport_ppXXXX_on2Jan2020 report. (Pay Pool Administrator Action)

4 January 2020, PMO-GDIT starts building transaction files for transmission to Regional Pay Centers

**Note**:  If you have any questions, please contact your local AcqDemo POC or Component POC first and if the issue is system-related, email the AcqDemo Program Office, AcqDemo.Contact@hci.mil